

Operations Committee Minutes

Coatesville Area Senior High School Auditorium

November 8, 2016 - 6:00 PM

(1st Committee Meeting of the Evening)

CHAIRPERSON: Dean Snyder (*Substitute Chair*)
Brenda Geist (*absent*)

BOARD MEMBERS: Laurie Knecht

ADMINISTRATION: Dr. Cathy Taschner, Ronald Kabonick and Judy Shopp, Esquire

CALL TO ORDER: _____

APPROVAL of MINUTES (*Approval of the Minutes was deferred until the next Committee Meeting.*)

Approval of the October 11, 2016 Operations Committee meeting minutes. (*Enclosure*)

Motion to Table:

Motion: Laurie Knecht Second: Dean Snyder

AGENDA ITEMS

A. Perrotto Builders Ltd. - Change Order No. 01-004 - 9/10 Center (C.A.I.H.S.)

RECOMMENDED MOTION: That the Board of School Directors approve Perrotto Builders Ltd. Change Order Number 01-004 for the installation of a steel lintel for the window in the nurse's suite, in the amount of \$986.22. (*Confidential Enclosure*)

Motion: Laurie Knecht Second: Dean Snyder Vote: 2-0

B. Perrotto Builders Ltd. Change Order No. 01-005 - 9/10 Center (C.A.I.H.S.)

RECOMMENDED MOTION: That the Board of School Directors approve Perrotto Builders Ltd. Change Order Number 01-005 for the installation and painting of three (3) spring loaded metal access panels to replace metal covers of where the current clocks were and to reverse door swing on the mechanical room V-102, in the amount of \$4,947.01. (*Confidential Enclosure*)

Motion: Laurie Knecht Second: Dean Snyder Vote: 2-0

C. Apex Elevator Inspection and Testing

RECOMMENDED MOTION: That the Board of School Directors approve Apex Elevator Inspections and Testing at the proposed rates as required by the State of Pennsylvania Bureau of Occupational and Industrial Safety Elevator Division. (*Confidential Enclosure*)

Motion: Laurie Knecht Second: Dean Snyder Vote: 2-0

D. Request to Waive Fees – Chester Cty. Transportation Assn. Bus Safety Competition at CASH

RECOMMENDED MOTION: That the Board of School Directors approve the Request to Waive Fees in the amount of \$2,009.00 from the Chester County Transportation Association for the Use of Facilities at the Coatesville Area Senior High School for their Annual School Bus Safety Competition on April 29, 2017. (*Confidential Enclosure*)

Motion: Laurie Knecht Second: Dean Snyder Vote: 2-0

E. Request to Waive Fees – Back to School Event @ Scott Middle School – C’ville Youth Initiative

RECOMMENDED MOTION: That the Board of School Directors approve the Request to Waive Fees in the amount of \$1,770.00 from the Coatesville Youth Initiative for the Use of Facilities at Scott Middle School on August 3rd & 4th, 2017, as presented. (*Confidential Enclosure*)

Motion: Laurie Knecht

Second: Dean Snyder

Vote: 2-0

F. Amendment the Coatesville Kid Raiders Football League’s Request to Waive Fees

RECOMMENDED MOTION: That the Board of School Directors amend the August 9, 2016 motion to include the Use of Facilities at Scott Field, as presented. (*Confidential Enclosure*)

Motion: Laurie Knecht

Second: Dean Snyder

Vote: 2-0

G. GCA Education Services, Inc. - Contract

RECOMMENDED MOTION: That the Board of School Directors approve the contract with GCA Education Services, Inc. for Facilities Management and one (1) Licensed Electrician, one (1) Licensed HVAC Technician, one (1) Licensed Plumber, one (1) Boiler Technician, and two (2) General Maintenance Technicians, in the amount of \$776,826.00, pending review of General Counsel. (*Confidential Enclosure*)

Motion: Laurie Knecht

Second: Dean Snyder

Vote: 2-0

INFORMATIONAL ITEM(S)

- Presentation on Feasibility Study & Facilities Management Assessment by The Schrader Group (*Enclosure*)
- Summary of Benner Building Operational Costs as of 6/30/2016 (*Enclosure*)
- Food Service Reimbursement/Participation Report for the month ending 10/31/2016 (*Enclosure*)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT This meeting adjourned at 7:28 p.m.

Respectfully submitted by Karen Jackson

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.

Education Committee Minutes

Coatesville Area Senior High School Auditorium

November 8, 2016 - 6:00 PM

(2nd Committee Meeting of the Evening)

CHAIRPERSON: Deborah Thompson
BOARD MEMBERS: James Hills and Ann Wuertz
ADMINISTRATION: Dr. Cathy Taschner, Ronald Kabonick and Judy Shopp, Esquire
CALL TO ORDER: 7:28 p.m.

APPROVAL of MINUTES

Approval of the October 11, 2016 Education Committee meeting minutes. (*Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 2-0
Abstained: Thompson

AGENDA ITEMS

A. Heinemann Leveled Literacy Intervention
RECOMMENDED MOTION: That the Board of School Directors approve the primary and intermediate LLI follow-ups, as presented. (*Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

B. Drama Club, Band, Orchestra and Choral Students' Trip to New York City
RECOMMENDED MOTION: That the Board of School Directors approve the proposal for an educational and enriching trip to New York City for the band, orchestra, choral students and Drama Club to see the acclaimed Disney Broadway production of "*Aladdin*", as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

C. Indoor Track Tournament Entry Fees
RECOMMENDED MOTION: That the Board of School Directors approve the Girls' and Boys' Indoor Track Tournament and Entry Fees, as presented. (*Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

D. Chester County Intermediate Unit Practical Nursing Contract
RECOMMENDED MOTION: That the Board of School Directors approve the Chester County Intermediate Unit Practical Nursing Contract, as presented. (*Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

E. Caln Elementary School Field Trips
RECOMMENDED MOTION: That the Board of School Directors approve four (4) grants for field trips to Longwood Gardens, the Franklin Institute, the Philadelphia Zoo, and the National Constitution Center. (*Confidential Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

F. Adjudication for Student 11000408

RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for student #11000408, as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

G. Adjudication for Student 10011049

RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for student #10011049, as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

INFORMATIONAL ITEM(S)

- Right-to-Learn Task Force/Committee
- Keystone Preparedness – Dr. Siobhan Leavy
- Update on Report Cards – Dr. Kimberly Donahue

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT This meeting adjourned at 7:53 p.m.

Respectfully submitted by Karen Jackson

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.

Finance Committee Minutes

Coatesville Area Senior High School Auditorium

November 8, 2016 - 6:00 PM

(3rd Committee Meeting of the Evening)

CHAIRPERSON: Stuart Deets
BOARD MEMBERS: James Hills, Tom Siedenbuehl (*absent*) and Ann Wuertz (*substitute*)
ADMINISTRATION: Dr. Cathy Taschner, Ronald Kabonick and Judy Shopp, Esquire
CALL TO ORDER: 7:54 p.m.

APPROVAL of MINUTES

Approval of the October 11, 2016 Finance Committee meeting minutes. (*Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

AGENDA ITEMS

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed Financial Statements and the Bills Payable list, as presented. (*Enclosures*)

Motion: James Hills Second: Ann Wuertz Vote: 3-0

B. Confidential Discharge Arbitration/Release and Settlement Agreement - Employee 11463

RECOMMENDED MOTION: That the Board of School Directors approve the confidential Discharge Arbitration/Release and Settlement Agreement for employee 11463, as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

C. James Ellison, Esquire, Susquehanna Legal Group, LLC, Rhoads and Sinon LLP, and Travelers Casualty & Surety Company of America Settlement Agreement and Release

RECOMMENDED MOTION: That the Board of School Directors approve the Settlement Agreement and Release between the Coatesville Area School District and James Ellison, Esquire, Susquehanna Legal Group, LLC, Rhoads and Sinon LLP and Travelers Casualty & Surety Company of America, as presented. (*Confidential Enclosure*)

Motion: James Hills Second: Ann Wuertz Vote: 3-0

D. Lifetouch Studios Contract – Reeceville Elementary School

RECOMMENDED MOTION: That the Board of School Directors approve the school portraits contract with Lifetouch Studios, as presented. (*Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

E. Friendship Elementary School Picture Day - Lifetouch Studios Commission Checks

RECOMMENDED MOTION: That the Board of School Directors accept two (2) commission checks in the amount of \$150 and \$338 from Lifetouch Studios for picture day commission. (*Enclosure*)

Motion: James Hills Second: Ann Wuertz Vote: 3-0

F. Track and Field Coaches Association of Greater Philadelphia, Inc. Contract

RECOMMENDED MOTION: That the Board of School Directors approve the contract with Track and Field Coaches Association of Greater Philadelphia, Inc. and approve the entry entrance fee, as presented. (*Enclosure*)

Motion: James Hills Second: Ann Wuertz Vote: 3-0

G. PA Emergency Management Agency Reimbursement

RECOMMENDED MOTION: That the Board of School Directors accept payment in the amount of \$17,446.55 for Public Assistance Grant FEMA-4267-DR-PA-029-UUQQ3-00, as presented. (*Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

H. Letter of Engagement – Elliott Greenleaf, P.C.

RECOMMENDED MOTION: That the Board of School Directors approve the letter of engagement with Elliott Greenleaf, PC, as presented. (*Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

I. Confidential Release and Settlement Agreement - Employee 12102

RECOMMENDED MOTION: That the Board of School Directors approve the confidential Release and Settlement Agreement for employee 12102, as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

J. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as presented. (*Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

INFORMATIONAL ITEM(S)

- CASD and Charter School Enrollment Reports for the month ending 10/31/2016 (*Enclosure*)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT This meeting adjourned at 8:03 p.m.

Respectfully submitted by Karen Jackson

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.

Policy Committee Minutes

Coatesville Area Senior High School Auditorium

November 8, 2016 - 6:00 PM

(4th Committee Meeting of the Evening)

CHAIRPERSON: Ann Wuertz
BOARD MEMBERS: Bashera Grove, Tom Siedenbuehl (*absent*) and Stuart Deets (*Substitute*)
ADMINISTRATION: Dr. Cathy Taschner, Ronald Kabonick and Judy Shopp, Esquire
CALL TO ORDER: 8:03 p.m.

APPROVAL of MINUTES

Approval of the October 11, 2016 Policy Committee meeting minutes. (*Enclosure*)

Motion: Stuart Deets Second: Bashera Grove Vote: 3-0

ADDITION(s) to the AGENDA

• Item Z

Policy 235.1 – Surveys – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the addition of the first reading of Policy 235.1.

Motion: Bashera Grove Second: Stuart Deets Vote: 3-0

CONSENT AGENDA

RECOMMENDED MOTION: That the Board of School Directors approve Consent Agenda items A through Y as outlined below:

Motion: Bashera Grove Second: Stuart Deets Vote: 3-0

AGENDA ITEMS

A. Policy 216 - Student Records – 30/Day Review

RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 216.

B. Policy 217 – Graduation – 30/Day Review

RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 217.

C. Policy 218 - Student Discipline – 30/Day Review

RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 218.

D. Policy 218.1 - Weapons – 30/Day Review

RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 218.1.

- E. Policy 219 - Student Complaint Process – 30/Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 219.
- F. Policy 220 - Student Expression/Distribution & Posting of Materials – 30/Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 220.
- G. Policy 221 - Dress and Grooming – 30/Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 221.
- H. Policy 222 - Tobacco – 30/Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 222.
- I. Policy 223 - Use of Bicycles and Motor Vehicles – 30/Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 223.
- J. Policy 224 - Care of School Property – 30/Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 224.
- K. Policy 227 - Controlled Substances/Paraphernalia – 30/Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 227.
- L. Policy 228 - Student Government – 30/Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 228.
- M. Policy 229 - Student Fundraising – 30/Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 229.
- N. Policy 230 - Public Performances by Students – 30/Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 230.
- O. Policy 231 - Social Events and Class Trips – 30/Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 231.

- P. Policy 232 - Student Involvement indecision-Making – 30/Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 232.
- Q. Policy 234 - Pregnant/Parenting/Married Students – 30/Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 234.
- R. Policy 235 - Student Rights and Responsibilities – 30/Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 235.
- S. Policy 236 - Student Assistance Program – 30/Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 236.
- T. Policy 239 - Foreign Exchange Students – 30/Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 239.
- U. Policy 246 - Student Wellness – 30/Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 246.
- V. Policy 248 - Unlawful Harassment – 30/Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 248.
- W. Policy 250 - Student Recruitment – 30/Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 250.
- X. Policy 251 - Homeless Students – 30/Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 251.
- Y. Policy 252 - Dating Violence – 30/Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 252.
- Z. Policy 235.1 – Surveys – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 235.1, as presented.

INFORMATIONAL ITEM(S)

- Electronic Devices Task Force Committee
- The first meeting of the Discipline, Compliance and Community Ad-hoc Committee will be held at the Administration Building on Monday, November 21, 2016 from 3:00 to 5:00 p.m.

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT This meeting adjourned at 8:07 p.m.

Respectfully submitted by Karen Jackson

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